

To: \_\_\_\_\_  
 Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Nature of Business: \_\_\_\_\_

BALANCE SHEET (omit cents)		PROFIT AND LOSS STATEMENT (omit cents)	
DATED		FROM	TO
ASSETS		INCOME STATEMENT	
CURRENT ASSETS		NET SALES	\$
Cash (Schedule A)		Less - Cost of Goods Sold	
Marketable Securities (Schedule B)		GROSS PROFIT	\$
Accounts Receivable - Trade (Net) (Schedule C)		Less - Selling Expense	
Inventory (Net) (Schedule D)		General & Administrative Expense	
Other Current Assets - (itemize)		Officers' Compensation	
		Interest Expense	
TOTAL CURRENT ASSETS	\$	Depreciation Expense	
NONCURRENT ASSETS		Provision for Bad Debts	
Fixed Assets (Net) (Schedule E)		Other Expenses: (itemize)	
Investments - Other (Schedule D)			
Due From Officers/Employees			
Deferred Receivables			
CSV - Life Insurance (Schedule F)			
Other Noncurrent Assets: (itemize)		NET OPERATING PROFIT	\$
		Plus - Other Income: (itemize)	
TOTAL NONCURRENT ASSETS	\$		
TOTAL ASSETS	\$		
LIABILITIES			
CURRENT LIABILITIES			
Notes Payable - Banks (Schedule A)			
Notes Payable - Trade (itemize)		Less - Federal/State Taxes	
		NET PROFIT	\$
Accounts Payable - Trade		RECONCILIATION OF RETAINED EARNINGS	
Accounts Payable - Other		Retained Earnings - Beginning	\$
Due to Officers/Employees		Add - Net Profit	
Taxes - Income/Other		Less - Net Loss	
Accrued Expenses		Less - Dividends/Withdrawals	
Current Portion Long Term Debt (due within 1 yr.)		Adjustments	
Other Current Liabilities (itemize)		Retained Earnings - Ending	\$
TOTAL CURRENT LIABILITIES	\$	CONTINGENT LIABILITIES	
NONCURRENT LIABILITIES		Are any assets pledged other than those shown as pledged in the	
Notes Payable - Long Term		schedules on reverse? If yes, itemize:	
Mortgage Payable - Long Term			
Other Noncurrent Liabilities (itemize)			
TOTAL CURRENT LIABILITIES	\$		
Preferred Stock		Are any liabilities secured other than those shown as secured in the	
Common Stock		schedules on reverse? If yes, itemize:	
Paid-in Surplus			
Retained Earnings			
NET WORTH	\$		
TOTAL LIABILITIES AND NET WORTH	\$		